



Selective Service System
2022 Chief FOIA Officer Report
Micheal A. Migliara
Deputy Director (acting) and
Associate Director for Public and Intergovernmental Affairs

1. Apply the presumption of openness:

During this reporting period, the agency's Freedom of Information Act (FOIA) program continued to champion open government and transparency when responding to the 39 FOIA requests received. The FOIA staff reviews each request with a presumption of openness, and with few exceptions, requested records were released 'in full' unless they contained information covered under one of the FOIA exemptions. All of the agency's requests were determined to be simple requests.

2. Ensure agency has an effective system in place for responding to requests:

The Agency reviews all FOIA process and procedures in conjunction with our quarterly and annual reporting requirements and adjusts, where applicable, to ensure an effective and efficient system in place for responding to requests. The FOIA staff coordinates with each Directorate, Regional office, and the Data Management Center for their expertise to accurately and respond to each request. All FOIA staff participated in seven online workshops, training and meetings provided by the Department of Justice and remain current with FOIA regulations and requirements.

3. Increase proactive disclosures, greater utilize technology:

The agency leveraged technology and notably increased the number of proactive disclosures. 41 products of interest were added to the agency's public website shared through our robust social media campaigns. .

4. Improve timeliness in responding to requests and reducing any backlogs:

The agency received the majority of our FOIA requests via the National FOIA portal or through a dedicated information mailbox listed on our website. This electronic interface significantly reduced the wait time and increased the customer experience with our timely responses.

Success Stories:

- Reviewed and researched over 2,500 products to respond to 39 FOIA requests.
- Continued to promote open government and transparency.
- Leveraged technology and increased the number of proactive disclosures by 41 documents resulting in reduction in FOIA requests by 18.75%.
- Maintained an average Response Time of five days.
- Ensured all FY21 requests were closed out. Zero request carried over to FY22.
- Met all Department of Justice reporting requirement submission timelines for FOIA quarterly reports, FOIA Annual Report, and Chief FOIA Officer Report.
- Posted all reports on the agency's website.

Selective Service System has always practiced transparency and openness through its FOIA program and will continue to do so in the future.